

MONROE TOWNSHIP FREE PUBLIC LIBRARY  
USE OF LIBRARY SPACE POLICY

The Library reserves the exclusive right to determine the use of the lobby and the display space for non-library organizations and functions.

A. NOTICES

1. The Library reserves the right to designate the size and number of notices and the length of time and area in which notices may be displayed and/or distributed. The term “notices” includes poster, flyers, handouts, notices, bulletins, displays and other forms of announcements.
2. Notices from nonprofit organizations may be accepted with approval of the Library Director (the “Director”).
3. Notices advertising cultural and educational programs which may be of interest to Monroe Township residents may be accepted with approval of the Director.
4. The acceptance of notices does not in any way signify an endorsement by the Library of either the contents of the notice or the organization from which it comes.
5. Partisan political or religious notices which advocate one political or religious viewpoint will not be accepted.
6. Any display or receptacle which solicits donations will not be accepted. The Library, however, reserves the right to solicit donations which are directly related to Library services or activities.

B. PETITIONS

As a public institution, the Library must remain impartial in matters of local, state or national debate or controversy. For this reason, Library patrons or staff may not be approached for petition signatures. The Library does not allow the posting of petitions.

The Library reserves the right to post petitions which are directly related to Library services or activities.

C. SURVEYS

The Library only permits surveys that are conducted by the Library itself; or, with approval of the Director, by the Friends of the Library.

D. SALE OF MATERIALS

A priority of the Library is to support the Friends of the Library in fundraising efforts. Therefore, requests from other non-profit organizations not directly affiliated with Township government will not be accepted.

Adopted March 20, 2000