

MONROE TOWNSHIP LIBRARY
Technology Policy

1. Eligible Computer Users:
 - All users must read and accept the Technology Use Agreement form, which is a legally binding document. Clicking "I Accept" constitutes your written signature of agreement.
 - Computer users must have a library card in good standing.
 - Guest cards are available at the Reference Desk for ages 14 and over.
 - You must provide a valid photo I.D. to use a guest card.

2. Use of Computer Workstations
 - Computers will be available on a first come, first served basis.
 - Time permitting, staff will try to answer specific questions about the Internet and offer suggestions for effective searching.

3. Internet
 - The Internet is a resource tool offered by the Library and is to be used for educational, informational and recreational purposes only.
 - Users must be aware not all information found on the Internet is accurate, current or complete.
 - The user will assume full responsibility for any charges incurred when accessing a fee-based service.

4. Printing
 - Printing material is encouraged as long as it does not violate Copyright Laws.
 - The patron is responsible for all printed pages.

5. Downloading
 - Programs and data may not be saved on the hard drives of the Library's computers.
 - Users may save data to a USB flash drive and/or floppy disk.

6. Liability
 - The Library is not responsible for any damage done to a user's storage device and/or data as a result of computer viruses or malfunctioning of Library hardware or software.
 - Use of the Internet is a privilege and inappropriate use will result in a suspension and eventual cancellation of this privilege. Examples of inappropriate use include but are not limited to the following:
 - Damaging equipment through unauthorized use.
 - Violation of another user's privacy.
 - Disruptive activities and behavior.
 - Viewing indecent subject matter.
 - Privacy can not be guaranteed on these public access computers and thus we do not recommend entering sensitive personal or financial information at any workstation.

7. Young People
 - Children age 8 or younger must be supervised by a parent or guardian while using a computer workstation.
 - Visiting children must be accompanied by an adult cardholder at all times when using a computer workstation.
 - Parents or guardians, not the Library staff, are responsible for the Internet information selected and/or accessed by their children.