

Policy on Acceptable Behavior

The Monroe Township Library staff strives to make this facility a warm and inviting place for all people. It is the intent of the Library that all library users should be able to use its facilities to the maximum extent possible during its regularly scheduled hours.

This policy has been developed to minimize situations in which any library user interferes with the legitimate library business of other users and staff, to protect the safety of all library users and staff, and to protect library property. Library users shall be engaged in activities associated with the use of a public library while in the building.

Library users shall respect the rights of other users.

Unacceptable Library User Behavior:

- Damaging or stealing library materials or property.
- Eating or drinking, except in specially designated locations and time periods, as permitted by the Director.
- Smoking.
- Sleeping.
- Playing audio equipment so that others can hear it.
- Bringing animals into the Library, except when needed to assist a person with a disability.
- Misusing a restroom (e.g., as a laundry or bathing facility.)
- Leaving a child unattended in the Library. (see Unattended Children Policy)
- Solicitation of contributions or signatures, unless directly related to Library services or activities.
- Conducting surveys without the permission of the Library administration.
- Photography on the library premises without the permission of the Library administration and all those photographed.
- Talking loudly, making noises or engaging in other disruptive conduct.
- Interfering with another person's use of the Library or with library personnel's performance of their duties.
- Patrons whose offensive bodily hygiene constitutes a nuisance to other library patrons or staff and thereby interferes with the rights of others to use the Library.
- Patrons without shoes or shirts.
- Threatening, harassing, staring at or physically harming library patrons or staff.
- Carrying a weapon, unless authorized by law. Any patron authorized to carry a weapon must notify the staff.
- Cell phone conversations in any part of the library other than the lobby.
- Use of scooters, (except conveyances for the handicapped) roller blades or skateboards on library property.

Activities in the Library are also governed by local, state and federal statutes regulating conduct in public places. These regulations prohibit:

- intoxication
- assault
- criminal mischief
- disorderly conduct
- harassment
- drug paraphernalia
- public indecency
- and any other prohibited activity not listed above.

Library users who fail to observe this Policy on Acceptable Behavior or other rules and regulations of the Library may be asked to leave the building or police assistance may be utilized if deemed advisable by the library staff. Any library user who violated this policy shall be denied the privilege of access to the library by the Library Board of Trustees, on recommendation of the Library Director. Any library user whose privileges have been denied may have the decision reviewed by the Board of Trustees.

Adopted: July 16, 2001